



EVENT SERVICES VENDOR/SOLICITATION USER AGREEMENT

To the extent that space is available, FRCC welcomes community groups and organizations to utilize the facilities for purposes compatible with the mission of the College. Any group that uses FRCC's facilities is asked to conduct themselves in a peaceful manner and follow the guidelines as discussed below. Further, these gatherings shall not disrupt normal college functions, endanger the health or safety of any person present, or damage college property.

For FRCC user agreement purposes, solicitation and vending are defined as follows:

1. Solicitation means the act of:
 - a) distributing solicitation materials including flyers, handbills, leaflets, placards, bulletins, newspapers, magazines, coupon books, samples, and promotional items;
 - b) marketing for commercial purposes, and offering information about services or sales;
 - c) seeking petition signatures or a donation (whether money, services, or tangible items).
2. Vending means any transaction that involves the exchange of money for services and/or goods.

1. The offer-academic location. All solicitor and vendor group members must remain in the designated area and may not roam buildings or campus to promote their organization.

Users must assume responsibility for compliance with all state and local laws and College policies. Users may not sell any goods or services while on campus and must have a copy of their Colorado Sales Tax License and a copy of their Solicitation Agreement. Vendors are responsible for collecting ALL sales tax.

College facilities shall not be used in any way to suggest sponsorship or endorsement of any activity without the express approval of the College.

Users under the age of 16 are not permitted to rent space or be unsupervised.

College Policies. No reservation for solicitation or vending space will be granted for the following activities:

1. Activities that compete with official College activities or businesses with which CCCS has entered into an agreement.

2. Activities that are prohibited (e.g. food service, beverage/snack vending); or

3. Activities prohibited by local, state, and/or federal laws (e.g. solicitation for credit cards, campaign activities).

4. Activities that involve the sale or promotion of tobacco and tobacco-related products, and marijuana or marijuana-related products.

5. Activities that require the use of equipment not provided by the College. All equipment shall be returned in the same condition as received by the User. Should College, in its sole discretion, find that there is damaged College property, User agrees to pay for any and all damage incurred. College shall invoice the User within five (5) calendar days after the end of User's event and shall identify the damaged property. User shall then have five (5) calendar days to make payment for the damaged property. Payment shall be by credit card, certified check, or bank cashier's check.

14. The sale or giveaway of food and beverages must be approved by FRC. Pre-packaged,